



Crown Security Services, 9/14 Cranford Way, Birmingham, B66 2RU

APPLICATION FORM FOR EMPLOYMENT

Position Applied For:

How Did You hear about Us?

Surname:
Address:

First Name:

City:
Phone:
Email:

Postcode:
Mobile:
National Insurance Number:

Do you need a permit and/or Visa to work and/or stay in the UK? YES/NO

(If YES please give details): Expiry Date:

Which Airport/Port did you enter the UK: Date:
These details will be checked with the Borders and Immigration Agency

SIA LICENCE DETAILS: CURRENT BADGE HOLDER YES / NO / APPLIED

Date of Expiry: Licence Number:

EDUCATION HISTORY: Detail all education from 11 years old and qualifications obtained

Month & Year School/College Qualifications

Training: List all training courses attended and certificates/qualifications obtained including SIA Training

Month & Year Provider Qualifications

Financial History: List any Bankruptcy, Insolvencies, County Court Judgements, etc from the last 6 years, (In accordance with BS 7858:2012 a credit reference check will be carried out).

Date Court Details



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**Previous History:** Please record your previous history below. WE MUST HAVE MINIMUM 5 YEARS HISTORY (or to school leaving age) BEFORE WE CAN CONSIDER EMPLOYMENT. INCLUDE DETAILS OF ANY PERIODS OF UNEMPLOYMENT, SELF EMPLOYMENT, SICKNESS, TRAVEL, GAP YEARS OR OTHER ACTIVITY.

**Start with Current/Most Recent First and continue on a separate page if necessary**

Start Month/Year	Finish Month/Year	Name and Address of Employer	What were you doing
<b>1</b>			
Contact Name:		Notice Req'd and/or Reason for leaving:	
Contact Number:			
<b>2</b>			
Contact Name:		Reason for Leaving:	
Contact Number:			
<b>3</b>			
Contact Name:		Reason for Leaving:	
Contact Number:			
<b>4</b>			
Contact Name:		Reason for Leaving:	
Contact Number:			
<b>5</b>			
Contact Name:		Reason for Leaving:	
Contact Number:			
<b>6</b>			
Contact Name:		Reason for Leaving:	
Contact Number:			



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**APPLICANT SCREENING**

**All applications will be fully screened prior to full employment. Failure to provide relevant and accurate information or if supplied information is unsatisfactory may result in rejection of your application without notice and termination of any provisional employment. This is in accordance with BS 7858:2012  
YOU MUST THEREFORE SUPPLY ALL THE INFORMATION REQUIRED**

**Character References**

Before we can proceed with your application we require 2 character referees from persons not related to you, not living at your address and known to you for at least 2 years. Supply the information below and we will write to them.

Name:	Name:
Address:	Address:
Telephone:	Telephone:
Specific dates known to you:	Specific dates known to you:
Relationship to you:	Relationship to you:

**Other Employment**

Please list all other employment you would continue to do if you were successful in obtaining employment:

[Empty box for listing other employment]

**Leisure**

Please list your leisure/hobbies and to what level you pursue them:

[Empty box for listing leisure/hobbies]

**Criminal Record**

State any criminal convictions (subject to Rehabilitation of Offenders Act 1974). If none please state NONE:

**You must not leave this box blank.**

[Empty box for criminal record]

**Physical Specification:** The following section describes the physical attributes you will need to possess to fulfil the role of a Security Officer

<b>Necessary Attributes</b>	<b>Details of any adjustments you would require us to make</b>
Security Officers need to be agile and possess reasonable fitness levels to enable them to carry out Day and Night foot patrols over uneven terrain.	
Security Officers may need to recognise various colours and shades. As reports need to specify specifics colours of vehicles and clothing etc.	
Security Officers work in varied environments including strobe lighting therefore allergies or issues in respect of this need to be known.	





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**DECLARATION BY APPLICANT**

1. I agree not to divulge any information however acquired relating to the Company, its Business or its Clients to any other Person, Company or Organisation without written consent from the Company either during or after employment is determined.
2. I agree to abide by the rules of the company at all times and agree to a personal search as and when required.
3. I agree to attend Training Courses appropriate to my employment as mutually agreed by the company and myself.
4. If accepted I consent to a medical examination carried out by a company nominated Doctor if required.
5. I have detailed my previous 5 years history and consent to the company contacting such persons including character referees as necessary to verify those details in accordance with British Standards BS 7858:2012.
6. I AGREE/I DO NOT AGREE, to my present employer being contacted BEFORE an offer of employment is made.
7. I understand my present employer will be contacted after I accept any provisional offer of employment.
8. I understand that any offer of employment is subject to the satisfactory 5 years screening process.
9. I understand that any offer of employment is subject to 12 weeks probationary period.
10. I agree to be subjected to a credit reference check to determine my financial position at the time of application.
11. I understand that if any information I have provided on this form is subsequently found to be false or misleading I will be liable to disciplinary procedures that could result in dismissal without notice.
12. I understand that all documents submitted by me to prove identity and/or address will be UV checked for authenticity and any anomalies will be reported to the necessary officials without reference.
13. I understand that it is a criminal offence to make false statements on this Application Form.
14. I confirm that if I commence employment with your company and I am registered as unemployed, I will inform the relevant authorities of my revised employment status.

**SIGNATURE APPLICANT:**

**NAME:**

**DATE:**

OFFICE USE ONLY

**Interviewed By:**

**Date:**

**Accept    Reject    Hold**

**Rate of Pay:**

**Start Date:**

**Site:**